All YKHC approved studies requesting approval to publish manuscripts or abstracts describing results of those studies are required to submit at least 60 days prior to the anticipated YKHC Executive Board Meeting for their approval.

## Please provide electronically in Word or Excel format (please no pdf files):

1. A cover sheet answering the questions attached (to be used by the Human Studies Committee at time of approval).
2. The manuscript or abstract.

c) Please submit a $200 check payable to YKHC with the application to help offset the cost of review by the YKHC review committee.

This cover sheet should accompany the manuscript with the following information in New Times Roman size 12 font. Entire form SHOULD NOT BE LARGER THAN 1 sheet front and back.

All script in red is only for aid in completing the document and may be erased at time of submittal.

1. **Title of Manuscript/Abstract/Presentation:**
2. **Name of study it describes:** (YKHC assigned number (XX.XX.XX) Protocol Name) of the study it describes
3. **Date submitted for review:** (Date submission emailed to joe\_klejka@ykhc.org)
4. **Names and affiliations of the researchers:**
5. **Contact:** (name, address, phone number, and email of the Primary Investigator and Correspondent if different from Primary Investigator)
6. **Dates during which the study was conducted:**
7. **Synopsis of study:** (How and what you did with whom, i.e. what villages)
8. **Synopsis of results:** (In layman’s terms)
9. **Reason for modification/Modifications made: (**i.e. small editorial changes, or reworked paper to add…..)
10. **Data management:** (What is the plan for disposal or storage of obtained data and/or specimens)
11. **Where and when you plan to publish or present the manuscript or abstract:**